Conference on Leadership of Maths and English

Putting our students and their success at the heart of everything we do
Conference on Leadership of Maths and English

OPERATIONAL PLANNING & TIMETABLING
Trevor Hewlett – Director of Maths and English
Rachel Boast – Curriculum Director

#WSCIoME

Putting our students and their success at the heart of everything we do
• Planning, records and forecasting
• Streaming: GCSE vs Functional Skills
• Centralised timetabling: where and how
• Utilisation and efficiency
Planning and forecasting

Operational Plan

Please select a year: 2017/2018

Operational plan 2017 - 2018

School/Dept: 710 - Maths and English 16-18

Maths and English 16-18

OP1 - Commentary  Last Saved: Jan 9 2017 10:49AM
Your department's main business challenges and successes for the last, current and next business year

OP2 - Course Plan  Last Saved: Dec 19 2016 12:50PM
A realistic course plan that can be considered for resourcing and approval

OP3 - Staffing Plan  Last Saved: Jan 12 2017 2:30PM
Staffing needs/costs for the 2017/18 year

OP4 - Financial Data  Last Saved: Dec 19 2016 12:54PM

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Interview and Enrolment

- Number modelling
- Record of Interview Form
- Grade 4 vs Grade C forecasting
- Prior attainment
Grouping

Maths and English Student study guide

Are you aged over 19 on 31 August, 2016?

YES

GCSE C / 4 or above

YES

Directed Study

NO

Choice

GCSE C / 4 or above

Directed Study

GCSE D / 3

FS Level 2

FS Level 1

Grade F / 2

FS E3

GCSE G / 1 or below

FS E3

FS Level 2

FS Level 1

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## Operational Planning

### Proposed Provision 2017/18

<table>
<thead>
<tr>
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<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
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### Maths

- **Monday**
  - GCSE Maths L2 Forensic Science Yr 1 (31 students) and Yr 2 (5 students)
  - Fun Skills L2 Forensic Science Yr 1 (8 students) and Yr 2 (4 students)
  - GCSE Maths L2 & HSC L2 Yr 2 (15 students) AND HSC L3 Yr 3 Gp 1 (3 students)
  - Fun Skills L2 & HSC L2 Yr 2 (12 students) and P2Care Group 1 (6 students)
  - Fun Skills L2 & P2Care Groups 1 (12 students)

- **Tuesday**
  - GCSE Maths L2 & HSC L2 Yr 2 & 3 (20 students) and applied science L2 (3 students)
  - Fun Skills L2 & HSC L2 Gp 1 & 2 (15 students) and applied science L2 (3 students)
  - Fun Skills L2 & HSC L2 Gp 1 & 2 (15 students) and applied science L2 (3 students)
  - Directed Study HSC L2 Gp 1 & 2 and App Science L2 (3 students)
  - Directed Study HSC L2 Gp 1 & 2 and App Science L2 (3 students)

- **Wednesday**
  - GCSE Maths L2 Forensic Science Yr 1 (6 students) AND HSC L3 Yr 1 Gp 1 (12 students) AND HSC L3 Yr 2 Gp 1 & 2 (12 students)
  - Directed Study HSC L3 Yr 1 Gp 1 (3 students)
  - Fun Skills L2 & P2Care Groups 2 & 3 (22 students)

- **Thursday**
  - GCSE Maths L2 & HSC L2 Gp 1 & 2 (15 students) AND HSC L3 Yr 1 Gp 1 (12 students)
  - Directed Study HSC L3 Yr 2 Gp 1 & 2 (3 students)
  - Fun Skills L2 & P2Care Groups 2 & 3 (12 students) AND HSC L3 Yr 1 Gp 1 (12 students)

- **Friday**
  - GCSE Maths L2 & HSC L2 Gp 1 & 2 (15 students) AND HSC L3 Yr 2 Gp 1 & 2 (3 students)
  - Fun Skills L2 & P2Care Groups 2 & 3 (22 students)
  - Directed Study CLD L2 and HSC L3 Yr 2 Gp 1 & 2 (3 students)

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"Putting our students and their success at the heart of everything we do."
## Operational Planning

<table>
<thead>
<tr>
<th>Cost Centr</th>
<th>Code Dept</th>
<th>Manager</th>
<th>Course Code</th>
<th>Course Director</th>
<th>Title</th>
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### English

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Recall

- Centralised Maths & English timetables
- Curriculum ownership
- Forecasting
- Staff utilisation
- Intelligent student grouping
Review

• What is the greatest difficulty that you find about Operational Planning and Timetabling?

• What strategy have you employed to improve Operational Planning and Timetabling?

• What impact did your strategy have?

• What will you try in the future as a result of sharing best practice with colleagues?